Office of the Registrar

University of California, Riverside

GRADUATE ENROLLMENT ADJUSTMENT FORM

To be used beginning third week of the quarter

Please print firmly in blue or black ink

Student ID ☐☐☐☐☐☐☐☐☐ Year ☐ Fall ☐ Winter ☐ Spring ☐ Summer ☐

Last name | First | Middle | Program

Procedure

1. To change only the grading basis or unit value of a course, use Change section.
2. Indicate units in variable unit courses only.
3. Obtain correct course numbers from the current Schedule of Classes.
4. Present to the Office of the Registrar. Fee assessed after the date printed in the Schedule of Classes.
5. To withdraw completely from the university, see the Graduate Division.

I wish to change my enrollment as follows:

WITHDRAW from a course

CALL NUMBER	SUBJECT AREA	COURSE NUMBER	SECTION NUMBER	GRADING BASIS	NUMBER OF UNITS	INSTRUCTOR SIGNATURE NOT REQUIRED TO DROP A COURSE

ADD a course

CALL NUMBER	SUBJECT AREA	COURSE NUMBER	SECTION NUMBER	GRADING BASIS	NUMBER OF UNITS	INSTRUCTOR'S APPROVAL

CHANGE a course

CHANGE THE GRADING BASIS OR UNIT VALUE (IF VARIABLE UNIT COURSE), AS INDICATED IN THE COURSE(S) BELOW.

CALL NUMBER	SUBJECT AREA	COURSE NUMBER	SECTION NUMBER	GRADING BASIS	IF VARIABLE PUT # UNITS	INSTRUCTOR'S APPROVAL FOR VARIABLE UNITS ONLY

Number of units BEFORE _____ AFTER _____ change

X_____ _____
Student Signature Date

APPROVED (IF REQUIRED) EFFECTIVE DATE _____

_____ _____
Dean, Graduate Division Date

APPROVED (IF REQUIRED)

_____ _____
Departmental Graduate Advisor (NOT Faculty Advisor) Date

DISTRIBUTION:
Registrar pink
Student green

REGISTRAR ONLY
Fee Assessed $_____
Deputy_____

CASHIER USE ONLY

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